



Industrial Fire & Safety Section
4025 Fair Ridge Drive
Fairfax, VA 22033
703-273-0911



To: IF&S Section Members
From: Chief Reginald D. Freeman, Chair
Re: August 5, 2015 Board Meeting Minutes

Participating on Conference Call:

Reggie Freeman, Chair
Rick Isaacks, Vice Chair
Rick Ramirez, Treasurer
Steve Carver
Kent Newcomb

- Chairman Freeman opened the meeting at 0903 hours EST
- Election Results
 - **Eddie Avila - Chief - Shell Oil Company receives 18 votes, 52.94% of the total.**
 - **John Snyder - Chief - Marathon Petroleum Company receives 17 votes, 50.00% of the total.**
 - John Shrader - Chief - Cooper Nuclear Station receives 16 votes, 47.06% of the total.
 - Craig Shelley - Chief - World Safe International receives 9 votes, 26.47% of the total.
 - Christopher Herman - Chief - BP Toledo Refinery receives 8 votes, 23.53% of the total.

The two new board members will be sworn in on Wednesday, August 26th at the FRI meeting.

- Approval of July meeting minutes
 - Motion – Kent Newcomb
 - Second – Steve Carver
- Discussion regarding the low voter turnout.
 - Additional discussion will continue during the board meeting at FRI
- VCOS invite to Symposium in the Sun – November 13th
 - Presenting a special program to valued partners to attend and learn about the latest VCOS programs and initiatives. They will talk about how our organizations can better work together and share ways that VCOS can help you, your organization, and constituents or members.
 - Chief Freeman is planning to attend but needs another back-up representative in case he cannot.
 - Section will pay for travel and lodging expenses (no meals)
- FRI – Board Meeting
 - 8:00 am – 9:30 am, Room B409; snacks will be provided
 - Have agenda items sent to Chief Freeman by August 7th
 - The last portion of the section's board meeting will coincide with the beginning of the Hazmat Committee's meeting for cross discussions of common interest
 - There will be an IF&S Section booth at FRI. The boards needs to come up with a schedule to staff the booth.
 - The Industrial Section flyer will be provided

- Booth schedule will be discussed during the meeting sat FRI

- Polo shirt update

- Rick Ramirez having hard time finding vendor in his area to duplicate the detailed logo to an embroidered style
- Rick Isaacks and Steve Carver will check in their areas

- Budget update

- Assets = \$35,4990
- Section support expenses = \$ 4,768
- IAFC support expenses = \$ 31

- Questionnaire to section members on how to improve its value

- Kent Newcomb will set-up questionnaire and survey
- Board members; email Kent question for the survey
- Discuss at the FRI meeting

- Adjournment – 0935 hours

- Motion to adjourn – Steve Carver
- Second – Kent Newcomb